



*The Department of English*  
*at Cornell University*

*cordially invites you and your guests to our*  
*Diploma Ceremony and Reception*

*May 28, 2017*  
*Statler Auditorium*  
*12:00 noon*

*Immediately following the*  
*University Commencement Program*

*Light refreshments will be served*

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## Information for Degree Candidates English Department Diploma Ceremony 28 May 12:00 noon – 2:30 p.m. in Statler Auditorium

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### *Location*

Statler Auditorium (corner of Statler Drive and Campus Road). Smoking is strictly prohibited inside the facilities, and food and drinks are prohibited inside the auditorium.

### *Reception*

From noon – 1:00 p.m., immediately following the University Commencement Program. Light refreshments will be served in the Beck Center Atrium outside the Statler Auditorium from noon until 1:00p.m. **Please note: no food or drinks are permitted in the auditorium. Reception is followed by the department diploma ceremony.**

### *Family and Guests*

There is no restriction on the number of guests attending and tickets are not required. Seating is on a first-come, first-served basis. If you or your guests require any special needs or accommodations, please email the department at [english\\_dept@cornell.edu](mailto:english_dept@cornell.edu).

### *Student Registration*

**Upon arriving at the Statler, students participating in the diploma ceremony MUST check-in with the English department staff and pick up a name card. Do not lose your card –the department chair will use this card to read your name from the stage. Also, be sure to complete the informational survey you received via email.**

### *Photography*

As a courtesy to all in attendance, please have your guests refrain from advancing to the front of the auditorium to take photos as graduates are walking across the stage. A team of professional photographers from Grad Images will be taking stage shots and individual portrait shots. **Photographs will be available for purchase directly from Grad Images.**

### *Preparing For The Procession and Diploma Ceremony*

**At 12:45 p.m. all degree candidates should proceed to the lower lobby of the Statler (follow the signs), and assemble in line for the procession.** All Master degree and undergrad degree candidates assemble wearing their full academic regalia. PhD. candidates should be carrying their hoods. At 1:00 p.m. guests and family members will be asked to take their seats in Statler auditorium, and all degree candidates must be in the lower lobby.

### *Procession*

At 1:15 p.m. all degree candidates begin the procession when prompted by the procession leader. **Please stay in order!** The Diploma Ceremony begins at approximately 1:30 p.m.

### *Staging*

All degree candidates and their guests remain seated during the ceremony. Ushers will prompt candidates when to rise and move toward the stage. **Please stay in order!**

### *Adjournment and Recession*

After the closing remarks, the ushers will prompt the graduates to exit the auditorium. Guests remain seated until all graduates have exited.

### *General Information and Questions*

Please see the University's Commencement Web site ([www.commcement.cornell.edu](http://www.commcement.cornell.edu)) for information on renting or purchasing regalia, parking, lodging, directions, inclement weather procedures, special needs accommodations, and other commencement activities and schedules. If you have further questions about the diploma ceremony, please call the English Department Office at 607-255-6800.