How to Obtain Transfer Credit

**Abroad Credit**
If you have taken courses abroad for which you would like credit toward your English major, please do the following.

- Schedule an appointment with the Director of Undergraduate Studies in English by going to 250 Goldwin Smith (the English Department office).
- Obtain copies of the official transcript from the relevant institution
- Make copies of all original written work completed for the course
- Obtain a copy of the course syllabus and the course description.
- Take these materials with you when you meet with the Director of Undergraduate Studies.

**Non-Cornell Course Credit**
If you have taken a course at another college or university for which you would like credit applied to your English major or for Humanities credit, please do the following.

- Follow the instructions above.